

# D123: DEMO OF CMMI V2.0 (latest version for Dev Model)

**Price 999 USD** Maturity level 3 Sample Document Kit

Total editable documentation package for quick process improvement

Complete editable document tool kit (Policy manual, process flow chart, procedures, blank forms, filled forms guidelines, coding standards, audit checklist, Interview affirmation questions etc.)

**Website:** [www.Documentationconsultancy.com](http://www.Documentationconsultancy.com)

## Chapter-1.0 CONTENTS OF CMMI – 2.0 DOCUMENT KIT FOR DEVELOPMENT (More than 165 document files)

A. The Total editable document kit has 9 main directories as below in word/excel.

### CMMI-V2.0 Maturity Level – 3 Document kit for stage representation

Sr. No.	List of Directory	Document of Details
1.	<b>Policy Manual</b>	<b>01 file – 32 Pages in MS. word</b>
2.	<b>CMMI Procedures</b>	<b>23 procedures in MS. word</b>
	• Managing	06 Procedures in MS. word
	• Doing	08 Procedures in MS. word
	• Enabling	04 Procedures in MS. word
	• Improving	05 Procedures in MS. word
3.	<b>Process Flow</b>	<b>01 file – 33 Pages in MS. word</b>
4.	<b>Guidelines document</b>	<b>18 Guidelines in MS. word</b>
5.	<b>Formats/Templates</b>	<b>72 formats in MS. word &amp; excel</b>
	<b>Name of departments</b>	
	Business Analyst (BA)	04 formats in MS. word & excel
	Configuration (CA)	04 formats in MS. word & excel
	Organization Process Group (OPG )	07 formats in MS. word & excel
	OPG (System improvements and measurement)	08 formats in MS. word & excel
	Purchase (PUR)	04 formats in MS. word & excel
	Quality Assurance (QA)	03 formats in MS. word & excel
	Quality Control(QC )	08 formats in MS. word & excel
	Software (Execution)	13 formats in MS. word & excel
Software (Planning)	11 formats in MS. word & excel	
Training (TRG)	10 formats in MS. word & excel	
6.	<b>Coding Standards</b>	<b>07 Coding standards in MS. word</b>
7.	<b>CMMI Audit Checklist for QA audit</b>	<b>12 files of more than 400 questions</b>
8.	<b>CMMI Interview Affirmation Questions</b>	<b>09 files of 500 questions</b>
9.	<b>Filled Formats / sample filled Templates</b>	<b>23 filled formats in MS. word &amp; excel</b>

**Total 165 files quick download in editable form by e delivery**

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### **B. Documentation:-**

Our document kit is having sample documents required for implementation of CMMI-V2.0 development model for stage maturity level 3 in software industry. The documents are prepared by the highly experienced team of people with rich experience of process improvement and process enhancement and many companies are appraised successfully under CMM, V2.0 maturity level 3 with our help. You need to study the document kit and do necessary changes as per your company need and within 2 to 3 week your entire documents are ready as well as your team will get **many ideas to optimize your process performances to reduce the cost and effort to increase the profits with all necessary controls and your total documents are ready.** If many forms you do not want to use then do not take it but for good system we had given all type of templates and organization use it as per their need and many organization are certified globally in 1<sup>st</sup> trial with the help of our documents from any kind of stringent lead appraisal audit.

Under this directory many files are made in word or excel Document as per the details listed below. All the documents are related to CMMI V2.0, for software companies for development model and user can edit it in line with their own processes.

#### **1. Policy Manual:**

It covers sample copy of policy manual and requirement wise details for how CMMI-V2.0 model for maturity Level 3 is implemented. It covers sample policy for all process areas, Quality policy and organization structure and covers 1<sup>st</sup> tier of CMMI V2.0 Level 3 documents.

#### **Table of Contents**

1.0	Introduction
2.0	Responsibilities
3.0	Applicability
4.0	General Guidance
4.1	Organization Vision
4.2	Organization Mission
4.3	Organization Business Objectives
4.4	Organization Quality Policy
4.5	Organization Information Security Policy
4.6	Organization Performance measurement matrix
5.1 to 5.20	Process Area for CMMi level 3 implementation summary at macro level
	Annexure – 1 Organization Chart

#### **2. Procedures (23 Procedures):**

It covers sample copy of procedures covering all the specific practice areas of processes. Our procedures help the organization to make the best system and quick process improvements. All procedures are divided in 4 procedures book as listed below.

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### List of Procedures (23 procedures)

Sr. No.	Procedure No.	Name of Procedure
<b>1. Managing Procedures</b>		
1.	PRO/01	Procedure for Planning
2.	PRO/02	Procedure for Estimation
3.	PRO/03	Procedure for Risk and Opportunity Management
4.	PRO/04	Procedure for Monitoring and Control
5.	PRO/05	Procedure for Organizational Training
6.	PRO/06	Procedure for Process Tailoring Criteria / Guidelines
<b>2. Doing Procedures</b>		
7.	PRO/07	Procedure for Requirements Development and Management
8.	PRO/08	Procedure for Technical Solution
9.	PRO/09	Procedure for Peer Review
10.	PRO/10	Procedure for Supplier Agreement Management
11.	PRO/11	Procedure for Product Integration
12.	PRO/12	Procedure for Verification and Validation
13.	PRO/13	Procedure for Delivery and Project Closure
14.	PRO/14	Procedure for Process Quality Assurance
<b>3. Enabling Procedures</b>		
15.	PRO/15	Procedure for Decision Analysis and Resolution (DAR)
16.	PRO/16	Procedure for Configuration Management
17.	PRO/17	Procedure for Configuration Audits
18.	PRO/18	Procedure for Casual Analysis and Resolution
<b>4. Improving Procedures</b>		
19.	PRO/19	Procedure for Process Asset Development
20.	PRO/20	Procedure for Managing performance and measurement
21.	PRO/21	Procedure for Process Management
22.	PRO/22	Procedure for Implementation of Infrastructure
23.	PRO/23	Procedure for Governance

### **3. Process Flow Chart:**

These covers process flow chart. This document is having process flow chart for micro level activity details for the life cycle model. Also it includes for each phase of the life cycle model the details of entry criteria, task, work products, responsibilities, applicable standards, tools, verification and validation details and exit criteria for the stages listed below:

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1. Requirement Stage
2. Project Start Up Stage
3. Build Stage (Design, Construction and Unit Testing)
4. Implementation Stage (System, Integration and Acceptance Testing)
5. Delivery Process
6. Project Completion Stage
7. PPQA audit Stage
8. Organization Activity (OPD and OPF) and Organization Training

### **4. Guidelines (18 Guidelines):**

It covers sample copy of guidelines covering all the details and for training to the user to implement the processes and get detail ideas for process implementation and improvement.

#### **List of Guidelines**

<b>Sr. No.</b>	<b>Guideline No.</b>	<b>Name of Guidelines</b>
1.	GUD/01	Guidelines for Software Development Model
2.	GUD/02	Guidelines for Software Development Life Cycle (SDLC)
3.	GUD/03	Guidelines for Team Rules
4.	GUD/04	Guidelines for Work Environment
5.	GUD/05	Guidelines for Risk
6.	GUD/06	List of Common Risks
7.	GUD/07	Guidelines for Metrics
8.	GUD/08	Guidelines for Proof of Concept
9.	GUD/09	Guidelines for Preparation of Prototype
10.	GUD/10	Guidelines for Monthly Management Review Meeting
11.	GUD/11	Guidelines for Design
12.	GUD/12	Guidelines for Peer Review
13.	GUD/13	Guidelines for Preparation of User Manual
14.	GUD/14	Guidelines for Preparation of Installation Manual
15.	GUD/15	Guidelines for Unit Test planning
16.	GUD/16	Guidelines for Estimation
17.	GUD/17	Guidelines for Use Case Point Estimation
18.	GUD/18	Guidelines for Software Replication and Delivery

### **5. Formats (72 Formats)**

It covers sample copy of forms required to maintain records as well as establish control and make system in the organization. The samples given are as a guide and not compulsory to follow and organization is free to change the same to suit own requirements. In few key formats we had given 2 choices of form templates.

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### List of Blank Formats

#### **Sr. No. Name of Formats**

##### **Business Development and Analysis (BA)**

1. Functional Requirement Document
2. Requirements Sign-Off Sheet
3. Requirements Traceability Matrix
4. RM Impact Analysis Checklist

##### **Configuration**

5. Configuration Items List
6. Baseline Register
7. Configuration Management Plan
8. CM process audit

##### **Organization Process Group (OPG)**

9. Organization Document List
10. QMS Documentation Plan
11. Organization committee members list
12. Change Request
13. PAL Authorization Request
14. Document Release Notice
15. OPG Management Review

##### **OPG (System improvements and measurement)**

16. Process improvement proposal form
17. Lessons Learned Checklist
18. Improvement Tracker Register
19. Process Improvement Plan
20. Knowledge Transition
21. Metrics Report
22. Organization Measurement Plan
23. Casual Analysis and Resolution Report

##### **Purchase (PUR)**

24. Supplier List
25. Vendor/ Contractor evaluation & registration form
26. Supplier Agreement
27. Supplier Management

##### **Quality Assurance (QA)**

28. Project Name QA Schedule
29. Audit Findings report
30. Discrepancy Audit Finding Report sample2

##### **Quality Control (QC)**

31. Verification and Validation (V &V)
32. Integration Test Cases
33. Unit Test Cases
34. Use case Specification

#### **Sr. No. Name of Formats**

35. Test Plan
36. Bug Report
37. Test Scenario Report
38. Review Report

##### **Software (Execution)**

39. Software Requirements Specification Template
40. Design document
41. Peer Review Checklist
42. Code Review
43. Integration Plan
44. Minutes of meeting
45. Communication Plan
46. Deployment Instructions
47. Installation manual
48. MOM Project Closure
49. User manual
50. Release Note
51. Design review Checklist

##### **Software (Planning)**

52. Project Plan
53. WBS Excel
54. Estimation Sheet
55. Integration Plan
56. DAR Report
57. Project schedule
58. Project Life Cycle standard process & Tailoring
59. PMP Sign Off
60. Issue log sheet
61. Risk Register
62. Project Status report

##### **Training (HR)**

63. Induction training
64. Competency Report
65. Job Description Template
66. Skill matrix
67. Training TT Calendar Template
68. Training Feedback Form
69. Organizational Training Plan
70. Training Report
71. Training records
72. Training Feedback Form (End User)

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### 6. Coding Standards (07 coding standards)

It covers sample copy of coding standards and best programming practice. These documents are very much helpful to make the discipline in organization with coders and software developers to follow standard guidelines in the organization. This way the organization can standardize their working style and can establish unique work culture. It covers few programs related guidelines as listed below.

#### List of Coding Standards

Sr. No.	Standard No.	Name of Coding Standard
1.	STD/01	Coding Standard
2.	STD/02	iOS Coding Standards
3.	STD/03	Java Coding Conventions
4.	STD/04	Design & Coding Guidelines
5.	STD/05	Open Source Coding Conventions
6.	STD/06	Coding style Guidelines
7.	STD/07	Good programming concept standard

### 7. CMMI Level – 2.0 Audit checklist (12 files of 400 Questions)

There covers audit questions to be used in QA audits for objectively evaluate the adherence to establish processes . It also includes audit questions as a quick reference for project start up, project closure as well as monthly audit checklist and all process areas related checklist as given in the QA forms. Total more than 400 audit questions gives better understanding to the process owners as well as to the auditors to establish good system and process discipline as well as for each departments. It will be very good tool for the auditors to make audit Questionnaire while auditing and make effectiveness in auditing.

Sr. No.	Title
1.	Coding Standard
2.	Requirement Development and Management Audit Checklist
3.	Technical solution Audit Checklist
4.	Process Management Audit Checklist
5.	Verification Audit Checklist
6.	Process Audit Checklist
7.	Quality assurance Audit Checklist
8.	Organizational Process Asset Management Audit Checklist / Organizational Training QA Audit Checklist
9.	Project start-up Audit Checklist
10.	Managing Performance Measurement Audit Checklist
11.	Project Monthly Audit Checklist
12.	Delivery Audit Checklist
13.	Audit Checklist for Supplier

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### **8. CMMI Level – 2.0 Interview affirmation questions (09 files of 500 Questions)**

There covers interview affirmation questions and helps the Appraisal Team Members It will be very good tool for the auditors to make audit Questionnaire while auditing and make effectiveness in auditing as well as help the ATM members to ensure understanding of the process owners for the processes and help the organization for process improvement as well as get all tem members to give answers during CMMI appraisal audit.

Sr. No.	Title
1.	Questions for Organization Process Group Head
2.	Questions for BA team (BA head and BA analyst)
3.	Questions for Project manager
4.	Questions for QC head and QC Executive team
5.	Questions for QA Head
6.	Questions for Training Head
7.	Questions for Software development team
8.	Questions for Configuration Head
9.	Questions for CEO/Director (Top Management)

### **9. Filled Formats (23 Formats)**

It covers sample copy of filled forms required to maintain records as well as establish control and make system in the organization. The samples given are as a guide and not compulsory to follow and organization is free to change the same to suit own requirements.

#### **List of Filled Formats**

Sr. No.	Name of Formats	Sr. No.	Name of Formats
<b>Purchase (PUR)</b>		12.	Issue log sheet
1.	Supplier List	13.	Risk Register
2.	Vendor/ Contractor evaluation and registration form	<b>Training (HR)</b>	
3.	Supplier Agreement	14.	Induction training
<b>Software (Execution)</b>		15.	Competency Report
4.	Peer Review Checklist	16.	Job Description Template
5.	Code Review	17.	Skill matrix
6.	Communication Plan	18.	Training TT Calendar Template
7.	Deployment Instructions	19.	Training Feedback Form
<b>Software (Planning)</b>		20.	Organizational Training Plan
8.	Project Plan	21.	Training Report
9.	Integration Plan	22.	Training records
10.	DAR Report	23.	Training Feedback Form (End User)
11.	Project Life Cycle standard process and Tailoring		

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### Chapter-2.0 ABOUT COMPANY

Global Manager Group is a progressive company and promoted by a group of qualified engineers and management graduates having rich experience of 25 years in ISO/CMMI consultancy and management areas. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far, we have **more than 2700 clients in more than 36 countries. Our ready-made training and editable document kit helps the client in making their documents with ease and makes them comply with the related ISO/CMMI standard faster.**

1. Our promoters and engineers have experience in providing management training, ISO/CMMI series consultancy for **more than 2700 companies** globally. We have clients **in more than 36 countries.**
2. We are a highly qualified team of 80 members (M.B.A., Degree engineers). Our owner has a rich professional experience in this field (since 1991).
3. We have 100% success rate in ISO/CMMI series certification for our clients from reputed certifying body. We possess a branded image and are a leading name in the global market.
4. We, also, suggest continual improvement and cost reduction measures as well as highly informative training presentations and other products that give you payback within 2 months against our cost.
5. We have spent more than 60000 man-days (170 man years) in the preparation of ISO/CMMI documents and training slides.

#### Global Manager Group is committed for:

1. Personal involvement & commitment from first day
2. Optimum charges
3. Professional approach
4. Hard work and update the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner
6. To establish strong internal control with the help of system and use of the latest management techniques.

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## Chapter-3.0 USER FUNCTION

### 3.1 Hardware and Software Requirements

#### A. Hardware:-

- Our document kit can be better performed with the help of P3 and above computers with a minimum 10 GB hard disk space.
- For better visual impact of the power point Document you may keep the setting of colour image at high colour.

#### B. Software used in Document kit

- Documents written in Ms office 2007 and window xp programs. You are therefore required to have office 2007 or above with window xp

### 3.2 Features of Document kit:-

- The kit contains all necessary documents as listed above and complies with the requirements of system standards.
- The documents are written in easy to understand English language.
- It will save much time in typing and preparing your documents at your own.
- The kit is user-friendly to adopt and easy to learn.
- The kit content is developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.

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### Chapter-4.0 BENEFITS OF USING OUR DOCUMENT KIT

1. By using these documents, you can save a lot of your precious time while preparing the CMMI documents.
2. The kit takes care of all the sections and sub-sections of CMMI standard and helps you to establish better system.
3. The document kit enables you to change the contents and print as many copies as you need. The user can modify the documents as per their industry requirements and create their own CMMI documents for their organization.
4. It will save much of the time and cost in document preparation.
5. You will get a better control in your system due to our proven formats.
6. You will also get a better control in your system due to our proven documents and templates developed under the guidance of experts and globally proven consultants. The team has a rich experience of more than 25 years in the CMMI consultancy.
7. Our products are highly sold across the globe and are used by many multinational companies. They have provided a total customer satisfaction as well as experienced value for money.
8. In the preparation of document kits; our team has verified and evaluated the entire content at various levels. More than 1000 hours are spent in the preparation of this product kit.
9. The entire kit is prepared by a globally proven team of leading CMMI consultants.

### Chapter-5.0 METHOD OF ONLINE DELIVERY

On secured completion of purchase we provide user name and password in 8 hours to download the product from our ftp server. Thus we are providing instant on line delivery of our products to user by sending e mail of user name and password

For Purchase Click Here  

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